



THE NATIONAL GUARD ASSOCIATION OF ARKANSAS

P. O. BOX 663

NORTH LITTLE ROCK, ARKANSAS 72115

MEMORANDUM FOR RECORD

Officers Present: COL Damon Cluck (Exec Dir), Maj Seana Eason (President), MAJ Shareta Glover (1st Vice President), Lt Col Ryan Workman (2nd Vice President), LTC Anthony Sanders (Past President, Phone), MAJ Adam Warford (Phone), MAJ Melissa Shipman (Phone), Maj Jason Kulaga (Phone), CPT Garrett Nelson (Phone), MAJ John Chase (Phone), LLT Zach Plumlee (pending, phone), MAJ Clayton Shelley (Phone), LLT Jason Cline (Phone), MAJ Michael Battle-Smith (Phone), MAJ Byron Glass (Phone), CPT Alec Baldwin (Phone), MAJ Lorne Kelley (Phone), SSGt Melody Daniel (Phone), CPT Julio Standridge (Phone), MAJ Matthew Sweeney (Phone), CPT Alec Baldwin (Phone), Maj Steve Arnold (Phone), Maj Jon Ferricher (Phone),

Others Present: Col Paul Jara, MAJ Trey Marable, Mrs. Amber Warford (phone), MSgt Brian Mays (EAANG President, Phone), Mrs. Elizabeth Jara (Staff), Ms. Barbara Scott (Staff)

SUBJECT: Minutes from the May 5, 2020 NGAA Board of Directors Meeting

1. The National Guard Association of Arkansas (NGAA) Board of Directors convened a quarterly meeting 5 May 2020 after a quorum was confirmed to be in attendance.
2. Board Members were given copies of the following before the meeting. These documents are also attached to the minutes.
 - a. May Meeting Agenda
 - b. Proposed Article 13 War, State, or National Emergency for Bylaws
 - c. NGAA Statements of Financial Position from June 30, 2019
 - d. Financial and budget update including average monthly bills statement
 - e. Insurance report
 - f. Proposed changes to Bylaws Article 5
 - g. Proposed Resolutions: Army – 22.5 Ton Heavy Dump Truck modernization and Joint- Marksmanship Training

Old Business

3. Maj Eason noted that the February meeting minutes had been approved by the Executive Committee and they had been distributed to the board previously. She asked if anyone had any questions or discussion.
4. COL Cluck gave the insurance report brief to the Board and there was no discussion.
5. COL Cluck gave the budget/finance report to the Board

New Business

6. Maj Eason addressed the Board and informed them that the previous changes to the Bylaws (made in September) created holes in the Bylaws and how the Association, Board, and Committees function.
 - a. Specifically, that the roles of Treasurer and Secretary were no longer assigned
 - b. The Hire/Fire authority of the full-time staff was left in question
 - c. The authority of expenditures outside of the budget had not been addressed
7. After discussion of each point separately, SSgt Daniel made a motion that the NGAA Office Manager be the Secretary of the Board of Directors.
 - a. MAJ Shipman was the second; the motion was approved unanimously
8. MAJ Shipman then made a motion to appoint Executive Director, COL Damon Cluck as the Treasurer to the Board of Directors
 - a. LTC Sanders was the second; the motion was approved unanimously
9. LTC Sanders made a motion that the Executive Director can hire and fire the full-time staff
 - a. MAJ Warford offered the second; the motion carried unanimously
10. MAJ Warford made a motion that the full Executive Committee have the authority to approve Association expenditures over \$2500.00 outside of the Board-approved budget each year and acknowledged that the Executive Director has discretion up to that amount outside of the Board-approved budget for spending as-needed.
 - a. SSgt Daniel was the second; motion carried unanimously
11. Next Maj Eason began discussion of proposed Article 13 War, State, or National Emergency clause
 - a. Since the State Conference and annual business meeting was cancelled due to Covid-19 there are business items that currently cannot be done as the authority for those decisions remains with the full membership body at the annual conference/business meeting.
 - b. The most current edition of the Bylaws does not include an emergency clause or plan of action for how the Association would proceed with doing business if the annual conference cannot be held.
 - c. Proposed Article 13 (in summary) states that in the event the annual conference cannot be held the article can be invoked by a majority vote of the Board of Directors and that when invoked the article takes precedence over any conflicting provision of the Bylaws of the association.
 - i. The article goes on to address that in the event it is invoked, the Board of Directors are authorized and empowered to carry on and conduct the business of the Association including all actions normally requiring a vote of the membership until the next annual conference following the termination of such war or emergency.

- iii. The other update the Bylaws need concerning this is the removal of the references to the Insurance Trusts, formerly known as Trust 1 and Trust 2. These Trusts were dissolved to create the Foundation but the NGAA Bylaws were never amended to reflect that change
 - b. MAJ Glover and COL Cluck agreed that in the future a committee should be created to evaluate the Bylaws and create recommendations to the Board of Directors for amending and altering the Bylaws as needed.
16. MAJ Glover presented the two draft resolutions submitted to the resolutions committee for consideration of Arkansas co-sponsoring them at the NG AUS level.
- a. The first is an ARNG draft relating to the modernization of the 22.5-ton Heavy Dump Truck (HDT).
 - i. MAJ Glover, in her role as Army Resolutions chair, sought guidance on the drafted resolution from MAJ Shelley from 239th BEB and MAJ Paul Davis from the 875th as well as COL Cory Sailor.
 - ii. There was no discussion during the meeting on this draft.
 - b. The second is a Joint draft resolution relating to Marksmanship Training. The proposal statement is “The Army/Air National Guard should acquire and field individual marksmanship training devices which support dry-fire, live-fire, and augmented reality training in the armory/unit; yielding prediction of qualification outcomes and remedial training.”
 - i. There was no discussion during the meeting on this draft, the co-chairs for resolutions reviewed it before the meeting and suggested we accept supporting it since Arkansas has NGMTC.
 - c. LTC Sanders made a motion to approve Arkansas’s support of the resolutions as presented.
 - i. MAJ Chase offered a second; with no further discussion or debate, motion carried unanimously
 - d. Maj Eason made a motion that the Executive Committee review and vote on any other submitted draft resolutions this fiscal year for the Arkansas Resolutions packet to be submitted to NG AUS.
 - i. CPT Nelson was the second in support of the motion; motion carried unanimously
17. Next MAJ Glover introduced discussion on the need to amend Article 5 of the Bylaws, addressing Committees
- a. Discussion: In the past the current committees were not meeting regularly and their roles and responsibilities were not adequately defined or met.
 - b. The proposed amended version of Article 5 offers a list of 10 standing committees (instead of 4) and defines each committee’s role as well as gives the President of the Board of Directors the authority to appoint ad hoc committees as situations of need arise.

22. Mrs. Elizabeth Jara gave a brief update on the corporate program and her goals moving forward and also asked that if anyone knows of Guardsmen owned businesses or local military-friendly businesses that the membership lets her know so that NGAA can build relationships with them by supporting them during this time.
23. Mrs. Amber Warford said that the ANGAA had no new updates at this time.
24. MAJ Glover set the next meeting of the NGAA Board of Directors for 4 August 2020 at 1630 at the NGAA office on Camp Robinson, she said that if there need to be meeting adjustments due to Covid-19 that would be announced beforehand.
25. Maj Eason made a motion to adjourn the meeting
 - a. CPT Baldwin seconded the motion; there was no discussion and the motion carried unanimously

Minutes approved by a unanimous vote from the NGAA Executive Committee May 7, 2020.

National Guard Association of Arkansas
Board of Directors Meeting

5 May 2020

Old Business

- Review February Meeting Minutes
- Required reports
 - o Insurance
 - o Budget/Finance

New Business

- Review previous bylaw changes
 - o Changes left a hole in the Treasurer and Secretary positions
 - Consider our ED COL Damon Cluck for Treasurer
 - Secretary?
 - o Hire/Fire authority of full-time staff
 - o NGAA expenditures between the \$2,500 staff limit and full board approval of annual budget – give executive board authority to approve expenditures above \$2,500
- Additional bylaw considerations
 - o Disaster/Emergency clause
 - If voted on/approved move to Nominations and Resolutions for 2020
 - o Inclusion of Foundation – NGAA acts as custodian for accounts
 - Add to ED duties
 - Support Agreement
 - o NGAA Endowment (Under Foundation)
 - o Experience Refund
 - o Review of Standing Committees – See attachment
- Vote on New board members
 - o 223rd RTI : CPT John Graves
 - o 1-114th: 1LT Zach Plumlee
 - o Retiree Rep – COL (Ret) Don Brooks
 - Consider adding additional retiree rep (Make one for Army, one for Air)
- Foundation Update?
- ANGAA Update?
- Set next meeting date

Proposed Art. 13

Article 12, War, State or National Emergency

Section 1. When invoked. This article may be invoked by majority vote of the Board of Directors in the event that war, state or national emergency is proclaimed by the President of the United States or the Governor of Arkansas or where there are insufficient members present at the Annual Conference to constitute a quorum; or the Annual Conference cannot be reasonably called. This article, when invoked, shall take precedence over any conflicting provision of the By-Laws of this Association.

Section 2. Authority to Act. In such an event, the remaining members of the Board of Directors are authorized and empowered to carry on and conduct the business of the Association, including all actions normally requiring a vote of the membership, during the period of such war or emergency, and until the next Annual Conference following the termination of such war or emergency.

Section 3. Filling Vacancies. The remaining Board of Directors shall have the authority to appoint such members not called to active service to serve on the Board as members' pro-tem to fill any vacancies.

NATIONAL GUARD ASSOCIATION OF ARKANSAS, INC.
STATEMENTS OF FINANCIAL POSITION
JUNE 30, 2019 AND 2018

	2019	2018
ASSETS		
Current Assets:		
Cash	\$ 6,192	\$ 44,833
Short-Term Investments	57,890	128,845
Accounts Receivable	44,367	11,105
Prepaid Expenses	4,600	3,000
Total Current Assets	113,049	187,783
Property and Equipment:		
Building	269,183	269,183
Office Furniture and Equipment	89,636	89,636
Less Accumulated Depreciation	358,819	358,819
	(330,485)	(315,927)
Net Property and Equipment	28,334	42,892
Assets Limited as to Use:		
Designated for Insurance Set Aside	70,192	44,131
Cash Held in Fiduciary Capacity	77,580	83,791
Total Assets Limited as to Use	147,772	127,922
Total Assets	\$ 289,155	\$ 358,597
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts Payable Trade	\$ 500	\$ 16,789
Accrued Expenses	15,423	14,153
Unremitted Insurance Premiums	77,580	83,791
Total Current Liabilities	93,503	114,733
Net Assets Without Donor Restriction	195,652	243,864
Total Liabilities and Net Assets	\$ 289,155	\$ 358,597

See Accompanying Notes

NATIONAL GUARD ASSOCIATION OF ARKANSAS, INC.
STATEMENTS OF ACTIVITIES
YEARS ENDED JUNE 30, 2019 AND 2018

	<u>2019</u>	<u>2018</u>
Revenues, Gains, and Support:		
Membership Dues	\$ 31,518	\$ 28,790
Convention Fees and Sponsorships	21,057	15,286
Corporate Sponsors	38,900	41,743
Insurance Fees	144,512	200,376
Experience Refund	32,721	46,674
Interest Income	1,805	2,342
Endowment Funds Proceeds	23,193	-
Other	9,848	10,749
Total Revenues, Gains, and Support	<u>303,554</u>	<u>345,960</u>
Expenses and Losses:		
Insurance	129,026	182,047
Member Services	114,295	141,090
Support Services	108,445	103,539
Total Expenses and Losses	<u>351,766</u>	<u>426,676</u>
Change in Net Assets Without Donor Restriction	(48,212)	(80,716)
Net Assets Without Donor Restriction, Beginning of Year	<u>243,864</u>	<u>324,580</u>
Net Assets Without Donor Restriction, End of Year	<u>\$ 195,652</u>	<u>\$ 243,864</u>

See Accompanying Notes

**NATIONAL GUARD ASSOCIATION OF ARKANSAS, INC.
STATEMENTS OF FUNCTIONAL EXPENSES
YEARS ENDED JUNE 30, 2019 AND 2018**

Year ended June 30, 2019	Member Services			Supporting Services	Total
	Insurance	Member Activities	Total		
Conference	\$ 8,872	\$ 19,076	\$ 27,948	\$ -	\$ 27,948
Travel	15,821	36,663	52,484	-	52,484
Registration and Fees	-	7,388	7,388	-	7,388
Meals and Entertainment	-	3,028	3,028	-	3,028
Commissions and Fees	6,783	-	6,783	-	6,783
Training	17,320	-	17,320	-	17,320
Professional Services	-	-	-	34,425	34,425
Salaries	52,164	29,837	82,001	48,128	130,129
Payroll Taxes	4,051	2,317	6,368	3,737	10,105
Repairs and Maintenance	2,543	1,455	3,998	2,346	6,344
Insurance	1,442	825	2,267	1,330	3,597
Office Supplies	1,362	779	2,141	1,256	3,397
Phone and Internet	3,763	2,152	5,915	3,472	9,387
Printing and Postage	4,672	2,672	7,344	4,311	11,655
Scholarships	-	2,250	2,250	-	2,250
Depreciation	5,836	3,338	9,174	5,384	14,558
Miscellaneous	4,397	2,515	6,912	4,056	10,968
Total Expenses	\$ 129,026	\$ 114,295	\$ 243,321	\$ 108,445	\$ 351,766
		Member Services			
		Member Activities	Total	Supporting Services	Total
Year ended June 30, 2018	Insurance	Member Activities	Total	Supporting Services	Total
Conference	\$ 33,463	\$ 24,135	\$ 57,598	\$ -	\$ 57,598
Travel	15,508	40,011	55,519	-	55,519
Registration and Fees	-	9,334	9,334	-	9,334
Meals and Entertainment	-	16,417	16,417	-	16,417
Commissions and Fees	24,317	-	24,317	-	24,317
Training	20,827	-	20,827	-	20,827
Professional Services	-	-	-	10,340	10,340
Salaries	49,824	29,007	78,831	50,007	128,838
Payroll Taxes	4,292	2,499	6,791	4,307	11,098
Repairs and Maintenance	2,118	1,233	3,351	2,126	5,477
Insurance	3,124	1,819	4,943	3,135	8,078
Office Supplies	2,276	1,325	3,601	2,284	5,885
Phone and Internet	5,490	3,196	8,686	5,510	14,196
Printing and Postage	7,969	4,639	12,608	7,998	20,606
Depreciation	5,311	3,092	8,403	5,332	13,735
Miscellaneous	7,528	4,383	11,911	7,556	19,467
Loss on Disposal of Fixed Assets	-	-	-	72	72
Federal Income Taxes	-	-	-	4,872	4,872
Total Expenses	\$ 182,047	\$ 141,090	\$ 323,137	\$ 103,539	\$ 426,676

See Accompanying Notes

ACCOUNT DESCRIPTION	BUDGET	Actual-30 Mar	Projected Apr-Jun	Actual + Projected	Notes for last three months
Income Accounts					
NGAA Annual Dues	\$12,500.00	\$6,495.17	\$200.00	\$6,695.17	
NGAA Life Dues	\$1,500.00	\$1,625.00	\$125.00	\$1,650.00	
NGAUS Rebates	\$15,000.00	\$9,517.00	\$0.00	\$9,517.00	
Inherent	\$50.00	\$1.06	\$0.50	\$1.56	
Convention Income					
(Registration, Exhibitor Fees and Corporate Convention)	\$25,000.00	\$0.00	\$0.00	\$0.00	(\$2854.62 moved to FY 2021 for booth Space for next year)
Golf Tournament Fees	\$3,800.00	\$0.00	\$0.00	\$0.00	
Annual Corporate Member	\$55,000.00	\$18,603.50	\$0.00	\$18,603.50	
Insurance Fees - Group Life	\$150,000.00	\$87,647.76	\$25,600.00	\$113,147.76	(based on \$8.5k per month)
Ins Commissions - WL	\$12,000.00	\$6,641.76	\$1,115.87	\$7,758.63	(Based on March Income)
Ins Commissions - Cancer	\$0.00	\$0.00	\$0.00	\$0.00	
Ins Commissions - Tech	\$0.00	\$579.25	\$0.00	\$579.25	(based on avg \$96.54)
Ins Commissions-ARRGROUP	\$2,500.00	\$2,009.00	\$274.23	\$2,283.23	(based on avg \$91.43)
Transfer from Simmons Bank (legislative issues)	\$0.00		\$0.00	\$0.00	
Miscellaneous	\$2,000.00	\$1,389.83	\$0.00	\$1,389.83	(if distro made in this FY)
Endowment Distribution	\$12,000.00	\$0.00	\$5,614.00	\$5,614.00	
Revenue					
Misc Ins	\$0.00	\$31,321.12	\$0.00	\$31,321.12	
Experience Refund	\$0.00		\$0.00	\$0.00	
TOTAL INCOME	\$292,150.00	\$166,730.45	\$33,320.22	\$199,050.67	Estimated total income
Expense Accounts					
Squires	\$130,000.00	\$78,512.84	\$27,015.00	\$105,527.84	(based on \$9005 per month)
FICA	\$7,000.00	\$4,687.80	\$1,674.93	\$6,362.73	(based on \$558.31 per month)
SUTA	\$2,200.00	\$1,671.51	\$557.19	\$2,228.70	(based on 185.73)
Medicare		\$1,138.43	\$379.47	\$1,517.90	(based on \$126.49)
FUTA	\$0.00		\$0.00	\$0.00	
Admin Travel	\$1,000.00	\$262.16	\$25.00	\$287.16	(asked Janitor to clean twice a month only-\$50 per visit)
Janitorial	\$2,500.00	\$1,761.28	\$300.00	\$2,061.28	(Lawn 2x per month & Adams Pest control included)
Lawn and Grounds	\$2,000.00	\$1,381.01	\$594.00	\$1,975.01	
Building Repair	\$1,000.00	\$2,344.40	\$0.00	\$2,344.40	Plumbing for urinal, replace hardware in kitchen, Kennedy A/C annual contract, ADA Lock and key placng new keypad on front door)
Equipment Repair	\$650.00	\$0.00	\$0.00	\$0.00	
Insurance - Other	\$1,500.00	\$1,683.42	\$0.00	\$1,683.42	E&O
Insurance - Building	\$4,300.00	\$3,782.42	\$1,459.26	\$5,241.68	Includes Worker's Camp (based on \$466.42)
Board Travel	\$9,000.00	\$4,942.60	\$0.00	\$4,942.60	
Insurance Travel	\$11,000.00	\$4,856.05	\$0.00	\$4,856.05	Only Increase is if needed for Jun PIA
Board Meetings	\$800.00	\$187.61	\$50.00	\$237.61	
Membership Fees	\$700.00	\$125.00	\$0.00	\$125.00	SAM's Club, License Renewal NGAAC Comes up in July-Aug)
Accounting/Audit Fees	\$10,500.00	\$10,250.00	\$0.00	\$10,250.00	
Office Supplies	\$4,000.00	\$2,699.33	\$500.00	\$3,199.33	
Telephones	\$5,000.00	\$3,112.58	\$1,134.30	\$4,246.88	(based on \$378.10 per month)
Postage and Mailing	\$5,000.00	\$3,372.07	\$1,032.61	\$4,404.68	(3 Mo mail chrg \$80.97, \$500 Postage, \$451.64 Mail Finance)
Printing and Photocopy	\$6,500.00	\$3,472.78	\$2,250.50	\$5,723.28	Capital Leasing and Newsletter)
Awards	\$2,500.00	\$0.00	\$1,500.00	\$1,500.00	
Annual Corporate Membership	\$5,000.00	\$0.00	\$4,000.00	\$4,000.00	
Golf Tournament Expenses	\$7,000.00	\$0.00	\$0.00	\$0.00	
ACH (bank draft) fees	\$3,500.00	\$2,540.71	\$856.27	\$3,396.98	(based on \$286.09 monthly)
Payroll Admin Fee	\$700.00	\$567.54	\$189.18	\$756.72	(using Avg for FY so far)
IT Services	\$1,500.00	\$1,988.98	\$682.99	\$2,651.97	(using Avg for FY so far)
General Conference Expenses	\$25,000.00	\$0.00	\$0.00	\$0.00	CHX
NGAUS Conference Expenses	\$25,000.00	\$21,750.74	\$0.00	\$21,750.74	R&R FY 2019&2020
Promotion Activity	\$4,000.00	\$0.00	\$0.00	\$0.00	
Legislative	\$0.00	\$0.00	\$0.00	\$0.00	
Equipment/Furniture Purchase	\$1,000.00	\$0.00	\$0.00	\$0.00	
Ins Commissions - Group Life	\$1,500.00	\$697.15	\$697.15	\$1,394.30	(have not paid EAVNG for 1st Qtr 2020)
Ins Commissions - RWL	\$0.00	\$0.00	\$0.00	\$0.00	
Ins Commissions - Cancer	\$0.00	\$0.00	\$0.00	\$0.00	
Ins Commissions - AFLAC	\$0.00	\$445.39	\$0.00	\$445.39	Commissions paid to Christal (using 9 month avg)
AG Activity Fund	\$2,000.00	\$0.00	\$0.00	\$0.00	Has not been requested by the command group
Miscellaneous	\$1,000.00	\$2,661.92	\$0.00	\$2,661.92	Bo Your Best Day/Fall Festival, Coms support
Training- Insurance					
Equipment Depreciation Costs					
Start Experience Refund distro					
TOTAL EXPENSES	\$292,150.00	\$166,966.32	\$45,128.51	\$212,094.83	Estimated Total Expenses
				\$199,050.67	Estimated Total Income
				-\$13,044.16	Estimated Difference

Average Monthly Bills
as of 22 April 2020

Monthly bills:	NGAA	INSURANCE	
Salaries	\$3,602.00	\$5,403.00	\$9,005.00
Verizon (phones, hotspots, and internet)	\$151.24	\$226.86	\$378.10
Capital Business Leasing (copier)	\$1.29	\$1.93	\$3.22
Capital Business Machines (copier)	\$168.02	\$243.12	\$411.14
Mail Chimp	\$10.80	\$16.90	\$27.70
Amazon (server backup)	\$2.10	\$3.14	\$5.24
MEEdge	\$14.00	\$20.99	\$34.99 Christel uses in the insurance office
Inhuit (payroll fee from QB)	\$4.00	\$6.00	\$10.00
Pick Peach (web master)	\$20.00	\$30.00	\$50.00 Note: this varies depending on more than one hour of work
Intellus (background help for addresses)	\$14.00	\$20.99	\$34.99
ARNETEX (Dallas' co)	\$48.67	\$73.00	\$121.67 \$365 Quarterly, showing monthly
			\$1,077.05
Mail Finance (stamp machine, pay quarterly)	\$60.22	\$90.33	\$150.55 Pay quarterly, but showing the monthly cost
Postage for mail machine	\$66.67	\$100.00	\$166.67 Spent \$2K in postage this year.
Adams Pest Control (quarterly)	\$8.00	\$11.00	\$19.00 Pay quarterly \$54, but showing the monthly cost
Adams Pest Control (Annual Terminate)	\$6.53	\$9.80	\$16.33 Annual Payment \$196.01
C N A (Building & Workers Comp Insurance)	\$193.37	\$290.05	\$483.42
Joel Jones (grounds keeper)	\$72.00	\$108.00	\$180.00 Only during growing months, 2x per mo
Cleaning Service	\$40.00	\$60.00	\$100.00 Reduced to twice monthly \$50 per time
			\$798.75
Christel Combs commissions (avg for FY20)		\$50.00	\$50.00
Payroll admin fee (avg for FY20)		\$63.06	\$63.06
Bank draft Charges (what we pay to pull ACH money for insurance)		\$286.09	\$286.09
PHA Help		\$200.00	\$200.00
PHA Help		\$300.00	\$300.00 Average just for PHAs
PHA Per diem (hotel's meals, etc...)			\$899.15
Board Travel	\$500.00		\$500.00
Insurance travel (other travel)		\$600.00	\$600.00

PROPOSED
ARTICLE 5
COMMITTEES

SECTION 1. EXECUTIVE COMMITTEE.

- a. An executive committee shall consist of the President, First Vice President, Second Vice President, Past President, and Secretary-Treasurer. Additional members to this committee may be appointed by the Board of Directors when deemed appropriate. These additional members will be drawn from current existing Board members.
- b. The executive committee is charged with providing management oversight of the strategic direction of the association
- c. The Board of Directors may vest the Executive Committee with control of affairs which require action more frequently than the quarterly meetings of the full Board, and which are not otherwise covered in the by-laws. By a simple majority, the Board may revoke or modify any or all of the authority delegated to the Executive Committee. The Secretary shall keep regular minutes of the proceedings of meetings by the Executive Committee, causing them to be filed in the corporate records, and reporting same to the Board as required.
- d. The Executive Committee shall have the authority to approve financial transactions that represent a departure from the Associations approved budget of more than \$2500.00, or to approve transfers between the Association's Reserve Accounts of more than \$2500.00.

SECTION 2. OTHER COMMITTEES. The Board of Directors shall conduct the business of the association via standing and ad hoc committees. Standing committees shall be formed to provide routine direction, execution, and oversight of the Association's primary responsibilities and are enumerated in the by-laws below. Ad hoc committees shall be formed to provide direction, execution, and oversight of task and functions which of short, impermanent duration. The President shall appoint the chair of the following committees:

- a. Nominating Committee
- b. By-Laws and Credentials
- c. Communications
- d. Finance
- e. Awards
- f. Legislative and Resolutions
- g. Scholarship
- h. Past President's Advisory Committee.
- i. Annual Conference Committee

j. Corporate Liaison Committee

The active standing committees shall begin to function on the first day of the Association year for which they are constituted and shall remain functional and intact until such time as the President shall name a new committee and designate a new chairman thereof.

SECTION 3. Ad hoc/Special. The President may appoint such ad hoc/special committees as are necessary in his or her judgment or in the judgment of the Board of Directors. The term of service of an ad hoc/special committee shall end when the specific purpose is accomplished for which such ad hoc/special committee was appointed, or the committee is discharged by the Executive Council.

SECTION 4. Chairmen and Vacancies. The President shall designate the chairman of each committee. Upon appointment, the chair is responsible to recruit additional members as deemed appropriate. The President shall have the power to fill vacancies or appoint members to committees.

SECTION 5. Ex-Officio Membership. The President shall be an ex-officio member of all committees of the Association, except the Nominating Committee. The 1st Vice President will serve as an Ex-officio member of the Nominations and Annual Conference committees. The 2nd Vice President will serve as ex-officio of the Annual conference and Nominations committee. The Immediate Past President will serve as Ex-officio chair of the Nominations committee. The Ex-officio members of any committee shall have all the privileges of membership thereon.

SECTION 6. Secretary of Committees. The association Secretary will act as secretary for each committee. In their absence, the Chairman shall appoint an acting secretary.

SECTION 7. Quorum. Majority of committee members present (must have a minimum of three (3) shall be authorized to conduct business, and all committee recommendations shall be by majority vote of those present.

SECTION 8. Transaction of Business by Communication. Business may be transacted by mail, computer, e-mail or telephone under such rules or procedure as may be prescribed by the Board of Directors unless otherwise provided in these By-Laws or in special action by the convention or by the Board of Directors in establishing committees.

SECTION 9. Authority. All committee action shall be subject to approval of the Board of Directors with the exception Nominating Committee.

SECTION 10. Nominating Committee. This committee shall be chaired by the immediate past President and will consist of the 1st Vice President, the 2nd Vice President, the Executive Director, and one additional Army and one additional Air representative at appointed by the President three members. The President of the Association shall appoint the chair and at least two members of the committee. It shall be the duty of this committee to: Prepare a slate of nominations consisting of the name of one eligible member of the Association for each elective office of the Association that shall become vacant at the next Annual Conference. Submit this slate of nominees,

complete with photographs and biographical sketches, to each member of the Association at least fifteen days prior to the Annual Conference. Render a report at the Annual Conference when so directed by the President.

SECTION 11. By-Laws Committee. It shall be the duty of this committee to counsel the President and Board of Directors in all matters pertaining to the Bylaws of the Association. This committee shall review all proposed amendments to the Articles of Incorporation and the By-Laws and submit their recommendations to the Board of Directors. When changes to Articles of Incorporation or the By-Laws are approved, the committee shall draft, publish and distribute the revised or amended documents. Render a report at the Annual Conference when so directed by the President.

SECTION 12. Finance Committee. This committee shall counsel the Board of Directors on all matters pertaining to the finances of the Association. Prepare and recommend the budget of the Association in sections relating to general administration. Review the Association financial books of account and report to the Board its findings no later than June 30 of each year. Employ a Certified Public Accountant or CPA firm to conduct a formal audit. Supervise the accounts, and the methods of accounting used by the Association. Render a report at the Annual Conference when so directed by the President.

SECTION 13. Awards. The committee will solicit, receive and review all Association award recommendations, including Army and Air, Company Grade Officer and Warrant Officer of the year nominations, Joseph T. Robinson Medals, Speaker Gifts, 100% Membership plaques and/or NGAUS award recommendations. The committee will recommend changes to award formats and SOPs and contract for the production of necessary awards.

SECTION 14. Legislative & Resolutions Committee. The committee will solicit, receive and review all State and Federal Resolutions. Develop and recommend to the Board of Directors the legislative policy of the Association and to draft proposed legislative bills as appropriate. The committee shall coordinate activities between the Enlisted Association of the Arkansas National Guard the National Guard Association of the United States and its members in the Association. Provide members of appropriate committees and members of the Arkansas General Assembly and/or the Arkansas Congressional Delegation information vital to the interests of the Arkansas National Guard. Monitor State and National legislation of interest to the Arkansas Army and Air National Guard. Render a report at the Annual Conference when so directed by the President.

SECTION 15. Communications Committee. Recommend policies and programs with respect to editorial, business, advertising, circulation and promotional aspects of the newsletter, websites, social media, podcasts or other marketing materials.

SECTION 16. Scholarship. The committee will solicit, receive and review applications for the annual Arkansas National Guard Foundation Scholarship. The committee will score the applications and produce and Order of Merit that will be utilized to award the number of scholarships in the amount authorized by the Arkansas National Guard Foundation Board of directors.

SECTION 17. Past President's Advisory Committee. Examine all aspects of the Association structure and services with a focus on the future and the long-term viability of the Association.

SECTION 18. Annual Conference Committee. Plan and execute duties necessary to host an annual convention. Counsel the Board of Directors on matters pertaining to time and place of the annual meeting of the Association and to submit to the Association at its annual meeting, its recommendation as to time and place of the annual meeting two years following the meeting at which the report is made.

SECTION 19. Corporate Liaison Committee. This committee shall be responsible for: Informing Corporate Members and Partners of events and conferences. Setting up spaces for exhibits. Promoting Corporate Members by ensuring logos are on the website & in other correspondence of the Association. Making phone/e-mail contact with past or potential Corporate Partners and forwarding information to the Executive Director or the Development Director. Thanking Corporate Partners at the annual conference for their support.

SECTION 20. MEETINGS AND ACTION OF COMMITTEES. Committees should meet at least twice per and provide a written report to the Board of Directors at their next scheduled meeting. Committees should coordinate with the Executive Director to create or update an appropriate chapter in the Association SOP for their Committee operations. Committees shall develop courses of action and make recommendations to the Board of Directors, and upon course of action selection by the board, shall monitor execution and provide feedback to the Board. The Board of Directors may also publish rules and regulations pertaining to the conduct of meetings of committees to the extent that such rules and regulations are not inconsistent with the provisions of these Bylaws.

Barbara Scott

From: no-reply@ngaa.org on behalf of 'NGAA'
Sent: Friday, May 1, 2020 9:56 AM
To: officestaff@ngaa.org
Subject: National Guard Association of the United States FY2020 Draft Resolution Input Form (# 1776)

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05/01/2020

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Input #
1

Type Draft Resolution

New Resolution

Relating To

22.5 Ton Heavy Dump Truck (HDT) Modernization

Category

ARNG

Resolution #

New

Item #

New

Proposal Statement

Fully fund the replacement and modernization of the Army 22.5 Ton Heavy Dump Truck (HDT) fleet.

Recommendation Information

DESCRIPTION: The M917A3 22.5-ton Heavy Dump Truck (HDT) is a commercially based system used to load, transport, and dump payloads of sand and gravel aggregates, crushed rock, hot paving mixes, earth, clay, rubble, and large boulders at engineering and construction sites under worldwide climatic conditions in a military environment. The M917A3 is fielded to Brigade Engineer Battalions, Engineer Construction Companies, Vertical Construction Companies, Engineer Support Companies, Asphalt Detachments, Quarry Platoons, and training support centers. It supports construction and maintenance of main supply routes, logistical facilities, helipads, airfield, landing strips, motor pools and parking areas. The integrated armor requirement is compliant with the Tactical Wheeled Vehicle Long Term Armor Strategy (LTAS) Ballistic Specifications, v3.7,

dated 19 Jan 06. The HDT is required to replace the F5070, M917 and M917A1 HDTs with the oldest fielded variants at 50 years of age. ISSUE JUSTIFICATION: The Army 20 Ton Dump Truck fleet is over-aged and in critical need of replacement and modernization. In an effort to modernize this fleet and satisfy worldwide mission needs, new M917A3 Dump Trucks are needed. The enhanced capabilities provided by the M917A3 Dump Trucks would enable ARNG Engineer units to better support Army across the full spectrum of operations and support the many state missions that require this type of engineer support. The Approved Acquisition Objective (AAO) is 1,246 vehicles. With only 87 vehicles funded in the POM there is an unfunded requirement of 1,159 HDTs. Over half the funded and unfunded requirements are in the Army National Guard and Army Reserve. Mack Defense LLC, Allentown, Pennsylvania, was awarded a \$296,403,688 firm-fixed-price contract for Heavy Dump Truck M917A3. The contract is a Single-Source Award, Firm-Fixed Price (FFP), Seven year (Five Base years and two Option years) Indefinite Delivery, Indefinite Quantity (IDIQ) commercial contract for the production of a minimum quantity of five production verification Test (PVT) trucks and a maximum quantity of six hundred eighty three (683) each M917A3 Armor Capable and/or Armored HDTs, with an estimated completion date of May 18, 2025. U.S. Army Contracting Command, Warren, Michigan, is the contracting activity (W56HZV-18-D-0042). The FY2021 President's Budget shows funding for only 87 HDTs between FY2019 & FY2025, far short of the 683 in the contract award, and only 7% of the AAO of 1,246. This program will require Congressional support in FY22-FY25. IMPACT OF FUNDING THE CAPABILITY: The ARNG has Engineer Combat Heavy Battalions, Engineer Support Companies, Engineer Combat Heavy Companies, Combat Support Companies, and Dump Truck companies require the M917A3 dump truck. Without these M917A3 22.5-ton dump trucks, Army National Guard units will continue operating with obsolete 20-ton dump trucks incapable of providing adequate combat support. Recommendation: FY2021 – Support FY21 President's Budget request of \$29.368M within Other Procurement, Army / BA 01: Tactical and Support Vehicles / BSA 10: Tactical Vehicles, Line #9, 5862D16001 / TRUCK, DUMP, 20T (CCE), to procure 61 M917A3 Heavy Dump Trucks for the Army, Army National Guard & Army Reserve. FY2022-2025 – Support funding of the remaining 596 HDTs under the existing contract (max quantity 683) for the US Army, Army National Guard and Army Reserve.

Barbara Scott

From: no-reply@ngaa.org on behalf of 'NGAA'
Sent: Friday, May 1, 2020 9:57 AM
To: officestaff@ngaa.org
Subject: National Guard Association of the United States FY2020 Draft Resolution Input Form (# 1777)

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Input #
1

Type Draft Resolution

New Resolution

Relating To

Marksmanship Training

Category

Joint

Resolution #

New

Item #

New

Proposal Statement

The Army/Air National Guard should acquire & field individual marksmanship training devices which support dry-fire, live-fire & augmented reality training in the armory/unit; yielding prediction of qualification outcomes & remedial training.

Recommendation Information

Marksmanship is an essential skill for operational deployment and some consequence management activities. Many National Guard men/women struggle with marksmanship. Marksmanship training is critical to creating competent and confident soldiers/airmen. Annual rifle qualification and engagement skills training focus on assessing/scoring soldier skills, and measuring unit participation in the events rather than teaching basic marksmanship. OPTEMPO funding needed for these events is huge, yet the actual individual training value is minimal. Units/armories need inexpensive, easy to use marksmanship training capabilities which predict qualification outcomes, and prescribe dry-fire training which improves shooter mechanics.

FN America is introducing marksmanship training capabilities which support new Army rifle qualification; diagnose shooter weaknesses; provide remedial training for shooter-specific weaknesses; and predict qualification outcomes

Unit commanders need marksmanship training tools at the army, State Marksmanship Teams, Air Guard CATM elements and state training sites which provide realistic, measurable dry-fire and live fire training. In addition, these tools must support developing marksmanship coaching kills within the NCO/SNCO ranks. FN America (FN) provides about 70% of all DOD small arms. FN is introducing the "FN WASP" marksmanship trainer to support marksmanship training in armories and at state training sites. The FN WASP will support traditional marksmanship instruction, as well as Augmented Reality scenario-based training. The FN WASP will deliver measurable improvement in individual marksmanship skills, predict qualification outcomes and improve unit readiness.