



THE NATIONAL GUARD ASSOCIATION OF ARKANSAS

P.O. BOX 663

NORTH LITTLE ROCK, ARKANSAS 72115

MEMORANDUM FOR RECORD

Officers Present: Maj Seana Eason (President) (Phone), MAJ Sharetta Glover (1st Vice President), Lt Col Ryan Workman (2nd Vice President), MAJ Adam Warford, CPT Alex Miller (Phone), MAJ Michael C. Battle-Smith (Phone), CPT Dalton Shannon, Maj Steve Arnold, MAJ Melissa Shipman (Phone), MAJ Clayton Shelley (Phone), 1LT Garrett Miller (Phone), Maj Jason Kulaga, 1LT Garrett Nelson (phone), MAJ John Chase

Others Present: Mrs. Amber Warford (ANGAA President), James Lamb (Operations Mgr), Christel Combs (Director of Insurance), Barbara Scott (Interim Executive Director) (Phone)

SUBJECT: Minutes from the September 10, 2019 NGAA Board of Directors Meeting

1. The National Guard Association of Arkansas (NGAA) Board of Directors convened 10 September 2019
2. Board Members were given copies of the following before the meeting.
 - a. Minutes from the 26 June meeting
 - b. Proposed Bylaws changes
 - c. September meeting agenda
 - d. July 2019 NGAA Profit & Loss budget update
3. MAJ Glover asked if anyone had any discussion of the previous meeting's minutes and noted that they had already been approved by the executive committee.
4. MAJ Glover discussed the proposed bylaws and asked that everyone review them
 - a. MAJ Warford asked for clarification of the proposal involving separating Secretary/treasurer role from the executive director's duties. He wanted to know if that meant the board would need to appoint these duties to a full-time employee or to one of the board members. Lt Col Workman explained that the goal was to appoint these duties if separated to a board member to reduce conflict of interest.
 - b. MAJ Glover announced that the board will vote on all proposals via email and asked that everyone respond
5. MAJ Glover announced that Maj Eason has appointed a hiring committee to begin the process of hiring a new Executive Director for NGAA
 - a. The announcement was posted on the NGAA website, FB page, and shared with the Daily Guard and both ANG Wings and that the posting will close 24 September
6. Budget Update: James Lamb briefed the quarter's profit loss v budget
 - a. We took in \$11,468.81 and spent \$15,765.91 which created a loss of \$4,297.10.

- b. James stated that the money spent was available and collected last FY but not budgeted to be spent. The biggest portion of that was paying out Kendall Penn's un-used leave when he resigned as Executive Director
 - c. There was approximately \$52,000 in the set aside account, appx \$9,000 in regular checking
 - d. James estimated that the credit card bill for the next month would be higher than usual (appx \$15,000) due to NGAUS conference expenses but is still under the \$25,000 budgeted limit for NGAUS that is set annually
 - e. James reminded the Board that any member of the board or association can come and ask to see the books at any time (standard practice that has been in place)
 - f. Lt Col Workman asked about the income side: the insurance fees and an explanation for the over-estimation. James stated that it is the usual estimation but that because of the June/July/August drill and AT schedules the payments came in to the Association in varied times between those three months instead of like normal drill-month payments
 - g. CPT Shannon suggested a change to how the information is presented in the future so that the numbers show the percentages of the annual budget in progress and can track year to date a little better
 - h. MAJ Chase motioned to accept the budget as presented with an addendum to add CPT Shannon's suggestion to it. MAJ Warford seconded. With no further discussion MAJ Glover asked for a vote. Unanimously approved.
7. NGAUS report: Barbara Scott briefed an update from the delegation's participation in the 141st NGAUS conference & exhibition in Denver, CO
- a. Of approximately 4100 attendees, 40 were from the AR Delegation 4 CGOs, (2 Army and 2 Air) attended and 3 participated in Officer Professional Development
 - b. Of 97 submitted resolutions to the national committee 87 passed
 - c. One change to the national bylaws passed during the final business session of the conference
 - i. National dues were restructured from categorized by rank to categorized by three groups: Company Grade (O1-O3 & W1/CW2-3) \$40; Field Grade (O4-O6 & CW4-5) \$80; and Flag Grade (O7-O10) \$130. These rates will be effective for the 2020 Membership year.
 - d. New members were voted on to the NGAUS Board of Directors including Arkansas' own Brig Gen (Ret) Bobbi Doorenbos as the Retired Air Representative
 - e. The 189th AW was awarded the William P. Spruance Safety Award
 - f. The hospitality room had two sponsors this year: Archetype Distillery (Colorado) and Deployed Resources (New York)
8. Insurance Update: Christel Combs

- a. Averaging 40 members a month of new policies to SSLI (the big months are January and February)
 - b. Only one new death claim since the last meeting, it was a \$50,000 claim
 - c. Lt Col Workman mentioned to the BoD to continue to inform units of the SSLI benefits to try and reach more Guardsmen
9. MAJ Glover brought up state conference and that this year will be a joint conference with EAANG in April and that committees need to be established.
10. MAJ Glover reminded that the awards structure for CGO awards will be different this year (per last meeting change) and that the format will match NGAUS' format to speed up the submission to NGAUS this year
- a. MAJ Warford asked if there is a timeline for the CGO awards committee this year or not, MAJ Glover said that there was one however it would ease the process if it were moved forward on the calendar this year and MAJ Warford and Maj Kulaga agreed
11. MAJ McElroy's unexpired term for the 87th TC Unit Rep position needs to be filled; MAJ Glover notified the board that MAJ Matthew Sweeney was nominated by official letter to fill that term. She asked for a motion to accept his nomination, CPT Shannon made the motion, MAJ Warford second. No further discussion. Unanimous vote approved the motion.
12. Mrs. Amber Warford, President ANGAA, briefed that ANGAA is preparing for their annual Christmas charity auction that will be the Friday night of November drill (1 Nov). At Chappell Armory on Camp Robinson at 6 PM. She asked that the BoD spread the word more that this event is happening.
- a. Last year they raised more than \$6,000 to buy presents for needy families in the ARNG
 - b. She asked for donations and asked that the NGAA BoD helps get the word out for membership as well
 - c. Tuesday 15 October next meeting
13. James asked for the next BoD meeting because of the beginning of membership drive
- a. Set March 16 2020 as the 100% deadline to get awards plaques at conference
14. MAJ Glover asked if anyone else had any other discussions; MAJ Warford asked if we have any role in the EANGUS 2020 national conference
- a. MAJ Glover said more than likely we'll be supporting in some role
 - b. Lt Col Workman mentioned that we'll need more participation than usual at the 2020 state conference to help the hotels and businesses practice for EANGUS 2020
15. Lt Col Workman asked that people start making others more aware of NGAUS 2020 to get more people on board to participate in the task forces, resolutions, and professional development

16. Maj Eason suggested the next meeting be 10 December 2019 at NGAA and conference planning will officially begin (that emails will begin before then)
17. MAJ Glover asked for a motion to adjourn, it was made by MAJ Warford and seconded by Lt Col Workman, and passed unanimously.