

Board of Directors Meeting
National Guard Association of Arkansas, Inc.
3 May 2016

Minutes

Board Members Present

LTC Matt Snead, President	CW2 (Ret) John Heffernan (Retiree Rep)	MAJ Steven Thompson (JFHQ)
Lt Col Tammy Culley, 1 st Vice Pres	MAJ Donald Johnson (2-153rd Inf)	Capt Seana Warner (Hq AR ANG)
MAJ Anthony Sanders, 2 nd Vice Pres	MAJ Matthew Leimberg (R&R Cmd)	Maj Ryan Workman (154 Tng Sqdn)
MG (Ret) Kendall Penn, Exec Dir	MAJ Brad Massey (MEDCOM)	
LTC Betty Anderson (NGMTC)	MAJ Bryan Shipman (217 BSB)	
MAJ Byron Glass (Title 10 Rep)	MAJ Melissa Shipman (1-114 S&S)	
MAJ Sharetta Glover (87 Trp Cmd)	2LT Mark Staples (39 BSB)	
CPT Clara Gumm (1-142 FA)	MAJ Edward Terry (777 ASB)	

Absent

CPT Candice Bassett (1-153 Inf)	CPT Adam Moore (871 Trp Cmd)	CW3 Darin Wood (142 Fires Bde)
CPT Michael Battle-Smith (2-142 FA)	Maj Paul Needham (188 Wing)	CPT John Woods (CMTC)
CPT Uneeda Blackwell (233 RTI)	MAJ Robbie Reed (39 BSTB)	
MAJ David Cox (39 IBCT) (TDY)	Maj Gerald Robinson, Past President	
CPT Justin Ferguson (ISU)	MAJ Austin Schlech (189 AW)	
CPT Jason Montgomery (1-206 FA) (TDY)	2LT Matthew Talley (875 Engr Bn) (TDY)	

Guests/NGAA Staff

Col (P) Tamhra Hutchins-Frye (Director, Joint Staff, OTAG)	James Lamb, NGAA Staff
LTC (Ret) Kenneth Moix (Outgoing Exec Dir)	Wanda Thomen, NGAA Staff
CW5 Donnie Kinder (State Command Chief WO)	Judy Shere, NGAA Staff
MAJ David Moore (R&R Cmd)	

Proper notice of this meeting was given prior to the meeting.

Call to Order

LTC Snead called the meeting to order and a quorum was verified. Guests were recognized and welcomed.

Minutes Approval

The minutes of the 1 March 2016 board meeting were reviewed. A motion was made, seconded and carried to approve the minutes as written.

Board Representative Action

Representatives were asked to approve the following board representative action:

MAJ Matthew Leimberg to fill the unexpired term of MAJ David Moore representing Recruiting & Retention Command through April 2017

A motion was made, seconded, and carried to approve the appointment.

Finance Report, James Lamb

The finance report as of 31 March 2016 was presented for approval. There were no questions, and a motion was made, seconded and carried to approve the finance report.

Bank Resolutions, James Lamb

Mr. Lamb asked the board to consider approval of the bank resolutions for the upcoming year. This will allow the association staff to coordinate any necessary bank signature card adjustments generated by changes of staff members and/or elected officers. A motion was made, seconded and carried to approve this action.

2017 Budget, James Lamb

Mr. Lamb presented the 2017 NGAA budget for approval. There were no questions, and a motion was made, seconded and carried to approve the budget. A copy of the approved budget is attached to the record copy of these minutes.

Insurance Report, Wanda Thomen

The number of policies in force as of 31 March 2016 was 6231. Board representatives were encouraged to remind their unit personnel that they can keep the SGLI insurance upon leaving the Guard.

2016 State Conference After Action Report, LTC Snead

President Snead led a discussion on what went well and what needs improvement at the state conference. Discussion included:

- Exhibits went well; however, earlier setup time on Friday would be better (it was at noon this year).
- Need to get more members to pre-register for the conference; onsite registration does not serve us well.
- Suggest lowering the registration cost by one-half for members that do not attend the banquet.
- Recommendation to reinstate the head table at the banquet (there was no head table this year).
- Brief the command group thirty days prior to conference on schedule of events, uniform, etc.
- Suggest armed security by junior officers/NCO's at the conference due to the number of senior leaders in attendance (*discussion included that such Guardmembers may not carry weapons, and suggestion was made to consider local police off duty personnel*).
- Prefer motivational/entertaining speaker at the banquet
- Suggest no host social hour prior to the banquet
- LTC Snead recommended that the total number of registered members/guests be recorded each year and that information be kept on file.

Proposed Vision, LTC Snead

LTC Snead suggested that it is time for a change in where the association is going. He sees the NGAA as a respected organization of engaged National Guard professionals that serves as the lead advocate in Arkansas' veterans and military communities. It is focused on sustaining the highest level of readiness for the Guard and advocating for veteran and military related initiatives that both improve quality of life and the economy of the state. He discussed a detailed handout outlining ways/means/ends to this proposed vision that listed legislative action, providing services to members and dependents, fundraising and community engagement. He hopes to connect with key retired NG personnel throughout the state to get their ideas and help in their local communities. He asked board representatives to contact retirees/veterans in their areas and get feedback from them so that we can communicate those things to our legislators.

2018 State Conference, LTC Snead

A handout was provided listing the screening and evaluation criteria for the 2018 state conference location. Following some discussion, board representatives were asked take this information back to their unit members, get their suggestions for a location and bring that feedback to the August board meeting so that plans can begin and bids taken for the 2018 conference. A decision for the conference site will be made at the October board meeting.

2017 State Conference, LTC Snead

A handout was provided outlining a proposed new course of action for the business session and banquet at the 2017 state conference. LTC Snead discussed the details on the handout, and a decision was made to develop a survey to give the association membership an opportunity to provide their ideas for change to the conference format to include the criteria for site selection. Major Bryan Shipman volunteered to develop the survey, and Captain Clara Gumm and one other representative volunteered to assist. The survey will be distributed to the association membership with a 1 July 2016 suspense date for completion and return to Kendall Penn (kpenn@ngaa.org) or Matt Snead (mattsnead@sbcglobal.net). A final course of action will be voted on at the August board meeting.

2016 NGAUS Conference

The NGAUS Conference is scheduled 9-12 September 2016 at the Baltimore Hilton Hotel in Baltimore, Maryland. James Lamb reminded everyone that to register, you must be an active member of NGAUS. He added that this year, the registration software will not allow NGAA to hold any hotel rooms for late registrants, and the cutoff date in order to guarantee accommodations with the Arkansas delegation is 1 August 2016. Online and downloadable registration forms will be available at the NGAA website within the next two weeks.

Next Meeting

Tuesday, 2 August 2016

Adjournment

There was no further business, and the meeting adjourned.

Minutes recorded by Judy Shere

DISTRIBUTION: NGAA BOD Members, Maj Gen Berry, BG Klemmer, Col (P) Hutchins-Frye, COL (P) Bacon, COL Stanger, NGAA Auditor